




Pathways Tips from the D73 Learner Guide


[Worksheet for Mentoring/Training]


View the D73 Learner Guide Edition 1, live from: <https://sites.google.com/view/d73guide/learner-guide>


Preparing	Summary Tips: Prep for Pathways	My Plans	√
 Information	<ul style="list-style-type: none"> • set your goals 	See final page of this document for a goal setting worksheet	
	<ul style="list-style-type: none"> • review Pathways Education 	Attend a workshop or https://www.toastmasters.org/pathways-overview	
	<ul style="list-style-type: none"> • note requirements of each Path 	View Paths & Projects in Pathways Reference Guide : Companion Resource for Members https://d73.toastmasters.org.au/pathways/	
	<ul style="list-style-type: none"> • seek advice from others 	Chat to your club Pathways Champions or https://d73.toastmasters.org.au/local-pathways-champions/	


Matching	Summary Tips: Goals with a Path	My Plans	√
 <p data-bbox="228 730 497 769">Personal Plans</p>	<ul style="list-style-type: none"> match goals with a Path, view the Paths and Projects descriptors 	See handouts provided in Workshop or https://d73.toastmasters.org.au/pathways/	
	<ul style="list-style-type: none"> contact your VP Education for Pathways guidance 	VP Education Contact details:	
	<ul style="list-style-type: none"> register and pay for a Path 	Determine if you want an Online Path or Printed Path https://www.toastmasters.org/start-pathways/choose-your-path	
	<ul style="list-style-type: none"> understand your options in the Pathways Assessment tool 	Answer the 25 questions designed to assist Or Skip ahead if you know your selection	
	<ul style="list-style-type: none"> contact your Mentor for Pathways planning 	Mentor Contact details:	


Managing	Summary Tips: Base Camp	My Plans	√
 <p data-bbox="250 762 459 874">Base Camp: Navigation</p>	<ul style="list-style-type: none"> • Enter Base Camp from either your Toastmasters Profile or Start Page 	Know your Login Username Password	
	<ul style="list-style-type: none"> • Access your Path from Base Camp 	Go to Education Transcript (blue tile on start page) https://www.toastmasters.org/start-pathways	
	<ul style="list-style-type: none"> • Enable the pop-up windows in your browser 	Check settings in your browser And expand the pop-up window	
	<ul style="list-style-type: none"> • Access the Online Class for your Project by using the Launch icon in a Level 	Download and Print a copy of Project	

Understanding	Summary Tips: Your Transcript	My Plans	✓
 <p data-bbox="246 858 459 1008">Base Camp: Education Transcript</p>	<ul style="list-style-type: none"> know what each icon means in your Transcript 	Hover mouse over each one for an explanation	
	<ul style="list-style-type: none"> know how to navigate the Transcript (Project List and Curriculum) 	Filtering tools: (Active, Order & Type) Access tools: Activate, Open Curriculum, Launch	
	<ul style="list-style-type: none"> know how to forward plan your Project selections 	Access your Project List and forward plan your speeches with VPE	

Navigating	Summary Tips: Online Class	My Plans	√
 <p data-bbox="237 823 430 932">Navigating the Online Class</p>	<ul style="list-style-type: none"> • know how to Launch an Online Class 	Open Transcript and Select Open Curriculum	
	<ul style="list-style-type: none"> • know how and when to complete the 'Assess Your Skills Before and After' 	Check the <i>before survey</i> in Online Class before your speech, and the <i>after survey</i> after delivery of your speech	
	<ul style="list-style-type: none"> • know how to download the resources from the Online Class 	Jump to the Evaluation page in the Online Class, select the resource and download to save to folders	
	<ul style="list-style-type: none"> • know how to set up a folder system for your resources 	Organize your computer folders for each Level in your Path	

Completing	Summary Tips: Activating Completions	My Plans	√
 <p data-bbox="212 737 436 810">Finalizing Completions</p>	<ul style="list-style-type: none"> • know how to complete a project 	Finish the Assess Your Skills After in your Online Class	
	<ul style="list-style-type: none"> • know how to complete a level 	Activate the Level Completion Tool in your Transcript	
	<ul style="list-style-type: none"> • know how to work within multiple clubs 	Choose club first before entering Base Camp	
	<ul style="list-style-type: none"> • know how to complete a Path 	Use Level 5 Completion process	
	<ul style="list-style-type: none"> • know how to notify your Base Camp Manager of completions 	Email with details of speech titles, dates and evaluators	

<p>Final Steps</p>  <p>Tracking, Uploading & Updating</p>	<p>Summary Tips: Tracking achievements</p> <ul style="list-style-type: none"> • know how to track your progress 	<p>My Plans</p> <p>Easy-Speak, Free Toast Host, spreadsheets</p>	√
	<ul style="list-style-type: none"> • know how to upload Evaluations in your Eportfolio 	<p>Ensure title is not too long</p>	
	<ul style="list-style-type: none"> • know how to update your Meeting Roles in your Pathways Profile Account 	<p>Update Base Camp profile page</p>	

<p>Help Desk</p>  <p>Know where to get Help</p>	<p>D73 Team Pathways</p> <ul style="list-style-type: none"> • D73 Pathways Learner Guide – Online Edition 1 https://sites.google.com/view/d73guide/learner-guide • D73 Pathways Coordinator pc@d73.toastmasters.org.au • D73 Website Pathways Page https://d73.toastmasters.org.au/pathways/ • D73 Online Education https://d73.toastmasters.org.au/online-education/ • D73 Facebook Group https://www.facebook.com/groups/d73Toastmasters/ • D73 Base Camp Managers Community of Practice - tba • April 2019: Print based version of Learner Guide • May 2019: Edition 2 of Learner Guide - New Video Tutorials • June 2019: Edition 3 of Learner Guide – For Base Camp Managers 	<p>Webinars</p> <p>February 28</p> <p>https://zoom.us/j/5333799282 <i>D73 Pathways New Learner Guide</i></p> <p>Recording Link https://youtu.be/5xleiLQPldo</p> <p>April</p> <p>https://zoom.us/j/5333799282 <i>Pathways Elective Choices</i></p> <p>May</p> <p>https://zoom.us/j/5333799282 <i>Club Success with DCP from Pathways</i></p>
---	---	---

Goal Setting Worksheet

Planning Your Toastmasters Journey with Pathways

Use this worksheet to list your personal Objectives and Goals for short-term, medium-term and long-term as a guide to selecting Paths and Projects.

Short-term Timeline: Achieving Levels 1 & 2

<i>Objectives</i>	<i>Goals</i>	<i>Path and Projects</i>

Medium-term Timeline: Achieving Levels 3 & 4

<i>Objectives</i>	<i>Goals</i>	<i>Path and Projects</i>

Long-term Timeline: Achieving Level 5 & beyond

<i>Objectives</i>	<i>Goals</i>	<i>Path and Projects</i>