




## Pathways Tips from the D73 Learner Guide


### [Worksheet for Mentoring/Training]


View the D73 Learner Guide Edition 1, live from: <https://sites.google.com/view/d73guide/learner-guide>


Preparing	Summary Tips: Prep for Pathways	My Plans	√
  Information	<ul style="list-style-type: none"> <li>• set your goals</li> </ul>	See final page	
	<ul style="list-style-type: none"> <li>• review Pathways Education</li> </ul>	<a href="https://www.toastmasters.org/pathways-overview">https://www.toastmasters.org/pathways-overview</a>	
	<ul style="list-style-type: none"> <li>• note requirements of each Path</li> </ul>	<a href="https://d73.toastmasters.org.au/pathways/">https://d73.toastmasters.org.au/pathways/</a>	
	<ul style="list-style-type: none"> <li>• seek advice from others</li> </ul>	<a href="https://d73.toastmasters.org.au/local-pathways-champions/">https://d73.toastmasters.org.au/local-pathways-champions/</a>	


Matching	Summary Tips: Goals with a Path	My Plans	✓
 <p data-bbox="250 730 488 769">Personal Plans</p>	<ul style="list-style-type: none"> <li>match goals with a Path, access the Paths and Projects descriptors</li> </ul>	<a data-bbox="1227 325 1942 363" href="https://d73.toastmasters.org.au/pathways/">https://d73.toastmasters.org.au/pathways/</a>	
	<ul style="list-style-type: none"> <li>contact your VP Education for Pathways guidance</li> </ul>	VP Education Contact details:	
	<ul style="list-style-type: none"> <li>contact your Mentor for Pathways planning</li> </ul>	Mentor Contact details:	
	<ul style="list-style-type: none"> <li>understand your options in the Pathways Assessment tool</li> </ul>	<a data-bbox="1227 909 1933 932" href="https://www.toastmasters.org/start-pathways/choose-your-path">https://www.toastmasters.org/start-pathways/choose-your-path</a> Skip ahead if you know your selection	


Managing	Summary Tips: Base Camp	My Plans	√
 <p data-bbox="250 762 452 801">Base Camp:</p> <p data-bbox="250 880 430 919">Navigation</p>	<ul style="list-style-type: none"> <li>• Enter Base Camp from either your Toastmasters Profile or Start Page</li> </ul>	Know your Login Username Password	
	<ul style="list-style-type: none"> <li>• Access your Path from Base Camp</li> </ul>	<a href="https://www.toastmasters.org/start-pathways">https://www.toastmasters.org/start-pathways</a>	
	<ul style="list-style-type: none"> <li>• Expand the pop-up windows in your browser</li> </ul>	Check settings in your browser	
	<ul style="list-style-type: none"> <li>• Access the Online Class for your Project by using the Launch icon in a Level</li> </ul>	Download and Print a copy of Project	

Understanding	Summary Tips: Your Transcript	My Plans	✓
 <p data-bbox="255 858 450 890">Base Camp:</p> <p data-bbox="255 994 412 1026">Education</p> <p data-bbox="255 1090 421 1121">Transcript</p>	<ul style="list-style-type: none"> <li>• know what each icon means in your Transcript</li> </ul>	Hover mouse over each one for an explanation	
	<ul style="list-style-type: none"> <li>• know how to navigate the Transcript (Project List and Curriculum)</li> </ul>	Use: Filtering tools (Active, Order & Type) Select: Activate, Open Curriculum, Launch	
	<ul style="list-style-type: none"> <li>• know how to forward plan your Project selections</li> </ul>	Print a copy of your Project List and forward plan your speeches with VPE (eg request in easy-speak)	

Navigating	Summary Tips: Online Class	My Plans	√
  Navigating the Online Class	<ul style="list-style-type: none"> <li>• know how and when to complete the 'Assess Your Skills Before and After'</li> </ul>	Return to the final page of Online Class after delivery of your speech	
	<ul style="list-style-type: none"> <li>• know how to download the resources from the online class</li> </ul>	Jump to the Evaluation page in the Online Class	
	<ul style="list-style-type: none"> <li>• know how to set up a folder system for your resources</li> </ul>	Organize your computer folders for each Level in your Path	

Completing	Summary Tips: Activating Completions	My Plans	√
 <p data-bbox="250 737 454 853">Finalizing Completions</p>	<ul style="list-style-type: none"> <li>• know how to complete a project</li> </ul>	Finish the Assess Your Skills After in your Online Class	
	<ul style="list-style-type: none"> <li>• know how to complete a level</li> </ul>	Activate the Level Completion Tool in your Transcript	
	<ul style="list-style-type: none"> <li>• know how to work within multiple clubs</li> </ul>	Choose club first before entering Base Camp	
	<ul style="list-style-type: none"> <li>• know how to complete a Path</li> </ul>	Use Level 5 Completion	
	<ul style="list-style-type: none"> <li>• know how to notify your Base Camp Manager of completions</li> </ul>	Email with details of speech titles, dates and evaluators	

<p>Final Steps</p>  <p>Tracking, Uploading &amp; Updating</p>	<p>Summary Tips: Tracking achievements</p> <ul style="list-style-type: none"> <li>• know how to track your progress</li> </ul>	<p>My Plans</p> <p>Easy-Speak, Free Toast Host, spreadsheets</p>	√
	<ul style="list-style-type: none"> <li>• know how to upload Evaluations in your Eportfolio</li> </ul>	<p>Ensure title is not too long</p>	
	<ul style="list-style-type: none"> <li>• know how to update your Meeting Roles in your Pathways Profile Account</li> </ul>	<p>Update Base Camp profile page</p>	

<p>Help Desk</p>  <p>Know where to get Help</p>	<p>D73 Team Pathways</p> <ul style="list-style-type: none"> <li>• D73 Pathways Learner Guide – Online Edition 1 <a href="https://sites.google.com/view/d73guide/learner-guide">https://sites.google.com/view/d73guide/learner-guide</a></li> <li>• D73 Pathways Coordinator <a href="mailto:pc@d73.toastmasters.org.au">pc@d73.toastmasters.org.au</a></li> <li>• D73 Website Pathways Page <a href="https://d73.toastmasters.org.au/pathways/">https://d73.toastmasters.org.au/pathways/</a></li> <li>• D73 Online Education <a href="https://d73.toastmasters.org.au/online-education/">https://d73.toastmasters.org.au/online-education/</a></li> <li>• D73 Facebook Group <a href="https://www.facebook.com/groups/d73Toastmasters/">https://www.facebook.com/groups/d73Toastmasters/</a></li> <li>• D73 Base Camp Managers Community of Practice - tba</li> <li>• <b>April 2019:</b> Print based version of Learner Guide</li> <li>• <b>May 2019:</b> Edition 2 of Learner Guide - New Video Tutorials</li> <li>• <b>June 2019:</b> Edition 3 of Learner Guide – For Base Camp Managers</li> </ul>	<p>Webinars</p> <p><b>February 28</b></p> <p><a href="https://zoom.us/j/5333799282">https://zoom.us/j/5333799282</a> <i>D73 Pathways New Learner Guide</i></p> <p><b>Recording Link</b> <a href="https://youtu.be/5xleiLQPldo">https://youtu.be/5xleiLQPldo</a></p> <p><b>April</b></p> <p><a href="https://zoom.us/j/5333799282">https://zoom.us/j/5333799282</a> <i>Pathways Elective Choices</i></p> <p><b>May</b></p> <p><a href="https://zoom.us/j/5333799282">https://zoom.us/j/5333799282</a> <i>Club Success with DCP from Pathways</i></p>
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## Goal Setting Worksheet

### Planning Your Toastmasters Journey with Pathways

Use this worksheet to list your personal Objectives and Goals for short-term, medium-term and long-term as a guide to selecting Paths and Projects.

#### Short-term Timeline: Achieving Levels 1 & 2

<i>Objectives</i>	<i>Goals</i>	<i>Path and Projects</i>

#### Medium-term Timeline: Achieving Levels 3 & 4

<i>Objectives</i>	<i>Goals</i>	<i>Path and Projects</i>

#### Long-term Timeline: Achieving Level 5 & beyond

<i>Objectives</i>	<i>Goals</i>	<i>Path and Projects</i>